

SERC Meeting
February 24, 2003
10:00 a.m.

Rudy Raynes began the meeting at 10:02 am, a quorum was present, for those in attendance see attached roster. The minutes of December 16, 2002 were reviewed. Mr. Raynes asked for corrections, deletions or additions. Mr. Raynes stated Mr. Kappa would not be attending today because of a prior commitment. Mr. Raynes had a correction; 1st paragraph his name should be Raynes not Rayne. *Joe Wyatt made a motion to accept the minutes as published with corrections. Lt. Ron Blevins seconded. Motion passed.*

Old Business:

DOJ Grants - Mr. Raynes reported on the ongoing DOJ activities, Neal Sharp is in Raleigh NC for a meeting. Mr. Raynes reported 4 mass triage trailers have been deployed 1 to Huntington in Region 6, 1 to Charleston in Region 1, 1 to Wheeling in Region 2 and 1 to Morgantown also Region 2. Jesse Adkins asked why 2 trailers went to Region 2. It was stated because Region 2 extends from Hancock County to Preston County, the area served will require additional consideration, and additionally the types of potential targets make it a necessity to deploy added resources. Mr. Raynes also stated Region 4 and Region 3 are having difficulty certifying enough qualified individuals to fully man Regional Response Teams. In Region 4 twelve individuals took the test only 1 passed; in Region 3 six individuals took the test and 3 passed. Shirley Lawson reported Region 6 will be testing March 1 and requested Rudy Raynes attend if possible. The testing is at a Hazmat Technician Level and it appears a number of individuals who claim to be Hazmat Technicians were unable to pass the test. The testing primarily consists of Basic Concepts and Implementation with a small amount of Technician information included. There was discussion of turf battles and division of funds. Mr. Raynes stated if funds were divided each county would receive approximately \$56,000-\$61,000 instead of the \$556,000 per Region now allocated. If divided further into fire department level it might provide enough funding for one airpack per fire department. In order to provide the necessary expertise, equipment and response capability the funds must be allocated Regionally. Jerry Pauley from the Charleston Police Department is now on the Advisory Panel and will be coordinating Law Enforcement activities regarding the Regional Response Teams. There was discussion on 1st responders and potential casualties during an incident. The Plan, SOP, Field Operation Guide and Accountability papers have been distributed for review and it is expected there will be minor corrections. Some equipment has been ordered and Neal Sharp is reviewing the purchase order for the remaining items.

Other Old Business - The Public Officials Workshop for March 29 & 30th has been cancelled due to the recent snowstorm and associated flooding.

HMEP Grants -The 2002 HMEP Grants are complete and reimbursement will be requested by next week. The 2004 HMEP Grant Package will be mailed by March 15, 2003, they have a deadline of June 15 to return the completed application.

SERC Grants- SERC Grant applications and funding allocations have been mailed to LEPC's. LEPC's have until December to return the application and March 2004 to expend grant funds.

Plan Reviews - Paul Howard will not be in attendance for quite some time he has been activated and shipped overseas.

LEPC Membership Approvals -none

By-Laws - Laverne reported three LEPC's have By-Laws pending and has requested additional information from Mercer, Barbour and Braxton.

Training Subcommittee -Jim Cox is not available today and will has no report.

SERC Conference -The conference will be at Embassy Suites Hotel, Charleston August 11, 12 & 13th, 2003. Shirley Lawson said those dates conflict with a national communications conference in Indianapolis Indiana and a number of OES and 911 Directors usually attend. Dan McKinney suggested due to the increase in Meth Labs a class be given at the conference. Meth Labs have become an increasing problem for 1st responders whether they are law enforcement or EMS personnel. There was discussion on additional classes for the conferences possibly State Police and WV Memorial Tunnel. If anyone has ideas or would like specific topics covered please notify Laverne as soon as possible.

Other New Business -Laverne Stout wanted the Board members to know Lucinda Crowder has been dealing with the incoming Tier Two forms and fees since she has been gone and has done an excellent job. Rudy Raynes stated EAI (Anniston Alabama) will teach an ICS class at the Civic Center in June or July.

HB 2871 requests changes to HB 2382 from 1993. The changes are on pages 2 (delete DEP and add Department of Natural Resources, page 6 (delete one and add four), page 8 (deleting the numbers for LEPC categories 1-5 and renumbering them 1-12). There was discussion on the deletion of DEP because they have two categories. It was decided if the bill passes to re-add DEP in 2004. Jesse Adkins and Tom Fisher felt it was necessary to keep the second DEP category to give DEP Waste Management a voice on the Board. There was

also discussion on why the bill was introduced so late in the session. Laverne stated the information had been given to Christy Morris from Mr. Martin's office in October and today Mr. Kappa asked for additional information justifying an increase in fees.

Tier Two On-Line reporting was discussed. Mike Moore stated a new on-line reporting system reviewed in Arizona is adaptable for West Virginia. The contractor Arizona utilized will provide a system for West Virginia with some modifications for \$25,000. This will be a one-time fee to get the system up and running. We will also be able to provide training for facilities and LEPC's on the new program and will supply useful information to the LEPC's, Fire Departments and SERC. At present information received is in paper format and is unwieldy and not very useful.

US EPA no longer supports the Tier Two Windows program and we are unable to make modifications or changes. Jesse Adkins asked Mike Moore the new system is a relational data base, Mike stated it was. Jr Bias said large companies like Dow Chemical, DuPont and others will not utilize the new system because they have their own internal computer systems that compile the information. Jesse Adkins also suggested Mike Moore request assistance from IS & C; Mike said MaryBeth Deal from the Governors Office of Technology is assisting him in determining the expanding requirements for OES and SERC. Shirley Lawson asked if the SERC intended making on-line reporting mandatory. Laverne stated Arizona had to change state statute to make on-line reporting mandatory and West Virginia does not intend to follow that suggestion at this time. There was continued discussion on the system, program requirements, data base structure, Tier Two windows program and how many facilities will report on the system the first year. Joe Wyatt asked if facilities reporting on this system will fulfill the requirement to send information to the Fire Department and LEPC. Laverne said in Arizona the state receives the Tier Two information; once it is compiled for the year a disk copy is sent to the LEPC and to the local fire departments for their use. In West Virginia we can manage the program in how ever we determine is appropriate. If we wish to follow Arizona's model we can, we may want to require facilities print out a copy of their Tier Two information and continue sending it to the Fire Department and LEPCs, however, if anyone has a better idea on how to manage the data all ideas will be reviewed, it is up to us. Mike Moore will be able to make additional changes once the contractor has completed the initial set up. Mike will have the source codes and will be attending courses to increase his expertise with the program. *Joe Wyatt made a motion we pursue the purchase of the sequel server, training, contractor upgrades and any minor software needs so we may receive our Tier Two information via the internet. Dan McKinney seconded. Motion passed.*

Ron Blevins moved to adjourn, Joe Wyatt seconded, Motion passed. Meeting

ended at 12:00 pm. The next scheduled meeting will be April 21, 2003 and June 23, 2003 at 10:00 am at the EOC in Charleston, WV.